



CITY OF MILL CITY

AGENDA OF THE CITY COUNCIL

October 11, 2022
City Hall
444 S 1st Avenue
Mill City, Oregon

REGULAR SESSION

1. CALL TO ORDER/FLAG SALUTE 6:30 p.m. Mayor Tim Kirsch

2. CITY COUNCIL ROLL CALL/INTRODUCTION OF STAFF Mayor Tim Kirsch

3. DECLARATIONS OF POTENTIAL CONFLICTS OF INTEREST

4. CONSENT AGENDA:

In order to make more efficient use of meeting time, resolutions, minutes, bills, and other items which are routine in nature and for which no debate is anticipated, shall be placed on the Consent Agenda. Any item placed on the Consent Agenda may be removed for discussion at the request of any council member prior to the time a vote is taken. All remaining items of the Consent Agenda are then disposed of in a single motion to adopt the Consent Agenda. This motion is not debatable. The secretary to the council will then poll the council members individually by a roll call vote. If there are any dissenting votes, each item on the Consent Agenda is then voted on individually by a roll call vote.

Copies of the council packets include more detailed staff reports, letters, resolutions, and other supporting materials. A citizen wishing to review these materials may do so at the Mill City, City Hall or at www.ci.mill-city.or.us/documents/packets.

- a. Approval of Minutes of Regular City Council Meeting of September 27, 2022
- b. Approval of Accounts Payable
- c. Approval of Monthly Revenues & Expenditures Report, September 2022
- d. Acceptance of TMDL Mercury Update

5. LINN COUNTY SHERIFF'S REPORT

6. PUBLIC WORKS REPORT

- a. Pump Report
- b. Spring St Generator
- c. Mill City Falls Park Update
- d. Vacation
- e. Other

7. CITIZEN COMMENTS/QUESTIONS – LIMITED TO THREE (3) MINUTES

8. PUBLIC HEARINGS: None Scheduled.

9. PRESENTATIONS: None.

10. OLD BUSINESS

- a. Ordinance No. 4XX(10)
- b. Water Project Update

- c. Cedar Creek Bridge Update
- d. Other

11. NEW BUSINESS

- a. Quatrefoil Inc – Mill City Falls - Phase 2 Landscape Architect Proposal
- b. SE 2nd Avenue Parking
 - i. Possible No Parking
 - ii. Signs; Replace/Clean
- c. Request for Modification to Cannabis Retail Operating Hours
- d. Other

12. STAFF/COMMISSION REPORT

- a. City Recorder Report:
 - i. List of On-Going Old Business Items
 - ii. Other
- b. City Attorney Report: None.
- c. Planning Commission Report/Record of Actions:
 - i. Minutes of Regular Planning Commission Meeting of July 8, 2022
 - ii. Minutes of Regular Planning Commission Meeting of August 12, 2022

13. BUSINESS FROM MAYOR & CITY COUNCILORS

Administration/Intergovernmental

- a. Building
- b. Parks/Safety
- c. Water/Sanitation
- d. Street
- e. Police
- f. Mayor

14. EXECUTIVE SESSION: None Scheduled.

15. INFORMATIONAL ITEMS: None.

16. ADJOURNMENT

CALENDAR OF UPCOMING CITY MEETINGS & EVENTS

Friday	October 14, 2022	Planning Commission Meeting	8:30a.m.
Tuesday	October 25, 2022	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Monday	October 31, 2022	HALLOWEEN	
Friday	November 2, 2022	Planning Commission Meeting	8:30a.m.
Tuesday	November 8, 2022	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
		ELECTION DAY	
Friday	November 11, 2022	VETERAN'S DAY – CITY HALL CLOSED	
Friday	November 18, 2022	Planning Commission Meeting	8:30a.m.
Tuesday	November 22, 2022	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Thursday	November 24, 2022	THANKSGIVING DAY – CITY HALL CLOSED	
Friday	December 9, 2022	Planning Commission Meeting	8:30a.m.

REQUEST FOR COUNCIL ACTION

DATE: October 7, 2022
TO: Mayor Kirsch and City Councilors
FROM: Stacie Cook, MMC, City Recorder
REGARDING: **Consent Agenda Items**

- a. Approval of Minutes of Regular City Council Meeting of September 27, 2022
- b. Approval of Accounts Payable
- c. Acceptance of Monthly Revenues & Expenditures Report, September 2022
- d. Acceptance of TMDL Mercury Update

**MILL CITY
MINUTES OF THE CITY COUNCIL
Tuesday, September 27, 2022**

Mayor Kirsch opened the meeting at 6:30 PM with the flag salute. Councilors present were Janet Zeyen-Hall, Dawn Plotts, Tony Trout, and Steve Winn. Brett Katlong was excused. Staff members in attendance were City Recorder Stacie Cook, and City Clerk Tree Fredrickson.

Citizens in Attendance were Ann Carey, Laura Laroque, Udel Engineering and Land Surveying, LLC, Roel Lundquist, and Robert Ward.

DECLARATIONS OF POTENTIAL CONFLICTS OF INTEREST: Mayor Kirsch stated that anyone who felt they may have a potential conflict with anything on tonight's agenda may say so at this time or at any time during tonight's meeting.

CONSENT AGENDA

Councilor Trout moved and was seconded by **Councilor Plotts**, to approve items a; Approval of Minutes of Regular City Council Meeting of September 13, 2022 and, b; Approval of Accounts Payable. Mrs. Fredrickson polled the Council. The motion passed unanimously, (5:0).

CITIZEN COMMENTS/QUESTIONS: None.

PUBLIC HEARING – File No. 2022-06 Comprehensive Plan Map and Zoning Map Amendment

Applicant: Robert and Vicki Ward

Location: Lyons-Mill City Dr.

Linn County Assessor's Map 9S3E31 TL200

Mayor Kirsch opened the public hearing at 6:35 PM with the procedures for the land use hearing. Mayor Kirsch called for any potential conflict of interest, bias or ex parte contact.

Councilor Plotts declared ex parte contact, as she was advised by a member of the public that this application was coming to the City.

APPLICANT'S PROPOSAL: Laura LoRoque, Udel Engineering and Surveying, said that the Wards own a 6.16-acre parcel, which includes a 1.70+/-acre adjacent to Lyons-Mill City Drive that is inside the Mill City UGB and is designated for Industrial uses. The remaining 4.46-acres is outside the Mill City Urban Growth Boundary (UGB) and is not being considered this evening.

The applicants propose to change the Mill City plan designation from Industrial to Rural Residential. There is a well on site and approval for a septic system has been granted. Access to the property is from Lyons-Mill City Dr. If the application is approved, the applicants intend to build a home on the upper 1.7-acre area adjacent to Lyons-Mill City Drive.

STAFF REPORT: Mrs. Cook said that the application meets the City's zoning criteria for this kind of application. In reviewing the application, City Planner Dave Kinney found that there is a natural waterway that runs along the northern base of the slope. With a desire to maintain water quality within the Snake/Deford Watershed, if the property remains industrially zoned, there is potential for contamination within the watershed. Staff may recommend that the properties to the east along the north side of Lyons-Mill City Drive be changed from Industrial to Residential to address this concern.

On September 2, 2022, the Planning Commission held a public hearing on this application and made a motion to recommend the City Council approve the proposal.

OPPONENT'S TESTIMONY: None.

PROPONENT'S TESTIMONY: None.

GENERAL TESTIMONY: Mrs. Cook said the Mill City Rural Fire Protection District indicated that they had no comment.

QUESTIONS OF CLARIFICATION FROM CITY COUNCIL: Councilor Trout asked for confirmation that this property is not in city limits and will not be connected to city sewer. Mrs. Cook said this is correct.

Councilor Winn asked if there will be costs to redo mapping. Mrs. Cook said that this is anticipated in the application fee.

Councilor Winn asked if the City is required to have a certain number of acres for Industrial land. Mrs. Cook said that the Buildable Lands Inventory outlines the number of acres of different land types the city should have, however, there is no requirement for Industrial land.

APPLICANT'S REBUTTAL: None.

STAFF SUMMARY: Mrs. Cook said that after close of the hearing, the Council should deliberate toward a decision. Options include approval as presented/modified, continuance to gather additional information if requested or denial. If approved, Ordinance No. 4XX, which formalizes the Council decision, is on the agenda for a first reading. Once enacted, the Ordinance will be provided to Linn County for their review process.

CLOSE OF HEARING: Mayor Kirsch closed the public hearing at 6:51 PM.

COUNCIL DELIBERATION: Mayor Kirsch said he concurs with the Planning Commission's recommendation.

Councilor Trout agrees that the change to Residential is the best use for this property.

Councilor Trout moved and was seconded by **Councilor Zeyen-Hall**, to Approve the Application of Robert and Vicki Ward, File No. 2022-06, to Amend the Mill City Comprehensive Plan Map from Industrial to Residential for a 1.70+/-Acre Portion of an Existing 6.16-Acre Parcel in the 48200 Block of Lyons-Mill City Dr and to Adopt the Findings of Fact as Prepared.

Councilor Winn asked why the entire 6+ acres is not being considered. Ms. Laroque said that the lower portion of the property is already zoned residential.

Mayor Kirsch called for the vote. The motion passed unanimously, (5:0).

ORDINANCE NO. 4XX (10): Ordinance 4XX (10) amends the Comprehensive Plan Map for a parcel in the 48200 block of Lyons-Mill City Dr, rezoning it from Industrial to Residential. Council approval of File No. 2022-06 must be formally outlined by Ordinance.

This ordinance will become effective upon Linn County's adoption of a Board of Commissioner's Order concurring with the City's amendment of the Mill City Comprehensive Plan Map Amendment.

Councilor Trout moved and was seconded by **Councilor Plotts**, to Read Ordinance No. 4XX(10) for First Reading by Title Only. The motion passed unanimously, (5:0).

Mrs. Cook read the Ordinance by title only.

DANGEROUS/DERELICT BUILDING CODE: After review of the Old Business items at the last meeting, it was determined that reviewing the City's Dangerous and Derelict Building Codes would be the top priority to complete. The following documents were provided for review and discussion:

- Mill City Municipal Code Chapter 15.08 Dangerous Buildings and Structures
- Chapter 15.10 Derelict Buildings and Structures
- Linn County Title 8 – Building Code
- City of Albany Chapter 18.28 – Dangerous Buildings, Structures, and Premises
- City of Albany Chapter 7.83 – Derelict Structures

Mayor Kirsch said the Mill City Dangerous and Derelict Building code was developed with some flexibility so the city is not overbearing or overstepping on personal property rights, but to address those properties that are potential hazards to the community or anyone visiting the property.

Mrs. Cook provided examples of structures that have had complaints but don't necessarily meet the requirements of the code for Council review.

Mrs. Cook said that after reviewing the structures used as examples, staff recommends leaving the language as it is. Modifying the language could put the City in the position of becoming "paint police" or similar and that it is her opinion that this is not how the City should operate. Additionally, the City must be prepared to follow through with enforcement if a property owner does not comply. This would mean completing any repairs, paying for the work with City dollars and placing a lien on the property.

Councilor Winn asked about the Housing Rehabilitation Loan offered through the City. Mayor Kirsch said that those homes that have been considered in past years are in such disrepair loan funds would not be recoupable upon sale of the home.

Ann Carey, SW 1st Ave., suggested removing the requirement to convene a committee from the ordinance noting that the Council can act as a review committee if needed.

Mayor Kirsch and Councilor Trout expressed that each is a proponent of the Constitution of the United States and private property rights.

Roel Lundquist, SW Linn Blvd, noted that the ordinance has a section requiring posting and that someone be within 50 miles to address any issues that may arise for vacant/derelict buildings. This section could be used to assist with some of the problem structures.

Mrs. Cook and Mayor Kirsch will work to determine how best to address the committee that the code requires.

MISC. CITY RECORDER ITEMS:

Generator Noise Complaint Update: Mrs. Cook said that staff purchased a decibel meter to be able to measure the sound level of the generator at the River Road Pump Station. Public Works Supervisor Russ Foltz took a decibel measurement, measuring 5' out and directly below the exhaust with the generator running. The decibel level at the River Road Pump Station was 82.1 decibels. Average decibel levels for a range of daily noises were provided for comparison.

Mr. Lundquist asked if Pacific Power has been contacted to see if they can address the 3-phase power issue on River Road. Mrs. Cook said that she and City Attorney Jim McGehee discussed contacting Pacific Power to see if anything can be done with the power supply on River Road but this has not been done yet.

FEMA Request for Extension – March 2023: Mrs. Cook said that after a request for an update regarding FEMA's lease expiring September 30, 2022, she was advised that FEMA is trying to work out alternate solutions with local municipalities and state government, however, there is no final plan in place. FEMA has requested an extension through March 2023 for the remaining units at the Remine Rd location, which could be revised if alternate solutions are identified.

Mrs. Cook said that she has advised Marion County of FEMA's request and believes that there is a willingness to work with FEMA while still moving forward with Marion County's request for the tiny home placement. If Council authorizes a six-month extension, discussion of a sub-lease with Marion County would need to take place. Mrs. Cook would like to discuss lease options with Mr. McGehee.

Mrs. Cook and Mr. Kinney will be meeting with Marion County next week to discuss the next step in the plan for tiny homes. Mrs. Cook suggested a 30 or 60-day lease extension to allow time to discuss options with Marion County and the City Attorney.

Mayor Kirsch moved and was seconded by **Councilor Trout**, to Extend FEMA's Lease for 60 Days with an Option to Negotiate Lease Terms. The motion passed unanimously, (5:0).

Mrs. Cook said that she received a notification from 1,000 Friends of Oregon and the Crag Law Center that they are appealing a Marion County land use decision that modified their codes to authorize or permit event businesses as home occupations in the exclusive farm use, special agriculture or farm timber zones.

Mayor Kirsch said that he received an email inviting him to the Santiam Rails to Trails Stakeholder's Kickoff meeting. This meeting is to initiate the revision of the Canyon Journeys Trail Plan. Mayor Kirsch will provide the information to Mrs. Cook to forward to anyone interested in participating.

EXECUTIVE SESSION: None scheduled.

ADJOURNMENT

The meeting was adjourned at 8:16 PM.

Prepared by:

Approved by:

Stacie Cook, MMC
City Recorder

Tim Kirsch
Mayor

City of Mill City 2018-2023 TMDL Implementation Matrix
Sept 2022 through December 2022 Revised Mercury TMDL

Mercury, Bacteria, Temperature

Sources: Bacteria (e.g., domestic sewage, pet waste, failing onsite systems); Sediment and mercury loads (e.g., erosion of soil from construction and post-construction) in stormwater runoff; Solar radiation on streams due to lack of shade canopy

Purpose: Reduce bacteria and sediment and mercury loads from entering stormwater runoff and surface waters. Protect riparian corridors and shade canopy, protect safe beaver habitat, conserve water to mitigate solar heat on surface water

#	WQMP Stormwater Measure BMP STRATEGY	MEASURE REPORTING STATUS DELIVERABLE	TIMELINE	BENCHMARK Goals, steps, milestones for implementation	FUNDING Plan Implementation Reasonable Assurance	REPORTING DELIVERABLE STATUS 5 Reports for 2018-2023 Report # _____
Public Involvement and Participation Awareness of water quality protection programs						
1	Reasonable assurance plan will be implemented and sustained overtime Cost analysis and estimation page 128-221 of https://www.oregon.gov/deq/wq/Documents/willitdmwqmp5.pdf	Describe annually how budget was confirmed for plan implementation	2018-2023 ongoing activity	1. Budget development and City Council approval for plan development, implementation, annual status reporting and a five-year review	Annual costs and funding to determine extent of each BMP activity	
2	Provide opportunities for the public to effectively participate in the development and implementation TMDL plan	Document date of council meeting for agenda items for TMDL related items	2018-2023 ongoing activity	1. City Council review and acknowledgement of TMDL plan and progress reporting 2. Provide public input opportunity at meeting plan and reports are presented for discussion	Ongoing city business	
3	Provide opportunities for the public to effectively participate in the development and implementation TMDL plan	Annually provide web link for access to Plan and reports viewing	2018-2023 ongoing activity	1. Post City Council reviewed implementation plan and reports on website 2. Post revised mercury plan on website before Sept 3, 2022	Funding included in basic operational costs.	
Public Education and Outreach Conduct ongoing education and outreach to inform the public about the impacts of stormwater discharges on waterbodies and the steps that they can take to reduce mercury-related pollutants in stormwater runoff						
4	Promote water quality protection – "Conserve water protect its source"	Provide website link for water quality educational and outreach documents. Describe what messages were used for stormwater and water quality protection	2018-2023 ongoing activity	Program in-place 2018-2023. Continue under new mercury TMDL 1. Utilize City newsletter to provide message for protecting stormwater and water quality 2. Post water quality documents, in addition to TMDL plan and matrix, on city website. documents will be prepared as part of the stormwater master plan process	Funding included in basic operational costs.	
5	Promote available grant funding for the repair of a rehabilitative housing including repair/replacement of failing septic – Reduce Bacteria, nutrients, phosphorous, and nitrates	Annually provide working links for funding posts on website and in City Hall lobby. Require homeowners to connect failing septic systems to City sewer as needed	2018-2023 ongoing when funding grants identified and available	1. Publish grant information on website and in lobby. Provide info to residents whose septic systems are failing 2. Reduction of # of NIPS (Not in Plans) remaining in City as connections are made	Housing Rehab funding in City budget	

Pollution Prevention and Good Housekeeping for Municipal Operations						
Properly operate and maintain city facilities, using prudent pollution prevention and good housekeeping to reduce the discharge of bacteria and mercury-related pollutants, such as sediment, through the stormwater conveyance system to waters of the state						
6	Cleaning program for stormwater catch basins, ditches	Annually report approximate percentage, public ditches, manholes, storm sewers, catch basins, cleaned and inspections completed	2018-2023 ongoing activity	1. Program in-place 2018-2023. Continue current mercury TMDL 2. Schedule and monitor sediment catch basin cleaning and performance and debris blockage in culverts	Funding included in basic operational costs	
7	Provision of sanitary services at city parks	Permanent restrooms available at Mill City Falls Park and Kimmel Park; Maintained by City staff	2018-2023 ongoing activity	Complete – On-Going Maintenance of Facilities	City Budget	
8	Minimize pet-waste entering stormwater to reduce bacteria entering municipal stormwater conveyance ditches	Annually report stations are maintained and supplied with bags	2018-2023 ongoing activity	1. Pet waste pick-up stations installed; Maintain stations and replenish supplies.	City Budget	
9	Ensure city owned or operated facilities with industrial activity identified in DEQs 1200-Z Industrial Stormwater General Permit have coverage under this permit.	No industrial land within City limits; Report annexations which bring industrial landuse into City	2023-2024 implementation	1. Check DEQ database for City owned 1200Z facilities & City building inventory 2. Evaluate new city owned facilities or changes for 1200Z	City Budget as needed	
10	Temperature strategy - Seek collaboration, partnerships and grant funding in order to implement riparian enhancement projects.	Annually report description of projects implemented and planned in support of benchmark goals	2018-2023 ongoing Based on funding grants identified and available	1. Protect City riparian vegetation 2. Promote voluntary actions for privately owned river front properties 3. Retain instream woody debris where feasible and safe 4. Work with N.S. Watershed Council for partnerships	Grants and General Fund funding	
Illicit Discharge Detection and Elimination						
Implement and enforce a program to detect and eliminate illicit discharges into the stormwater conveyance system to reduce sediment load and other pollutants in runoff						
12	Develop and routinely maintain a current map of stormwater conveyance system for location of outfalls and an outfall inventory, conveyance system and stormwater control locations	Annually provide working web link for access to map.	2023-2024 implementation	1. Prepare System Map 2. Routinely maintain a current map in concert with urban growth 3. Reevaluate enhancing map in 2028 for inventory and locations beyond drainage	Ongoing City Business	
13	Prohibit non-stormwater discharges into the stormwater conveyance system (illegal discharges to stormwater system) a) Municipal code for verbal or written notifications for impacts to water quality to establish compliance b) Obtain support from Linn County Sheriff for issues defined in contract c) Maintain a procedure or system to document all complaints or reports of illicit discharges into and from the stormwater conveyance system	Annually provide brief description of complaints received, response and resolution actions	2023-2024 implementation	1. Document complaints/concerns received 2. Follow code violation procedure up to and including court action. 3. Provide information on how to report illegal discharge.	Ongoing city business.	
14	Prohibit non-stormwater discharges into the stormwater conveyance system a) Through enforcement of an ordinance or other legal mechanism for appropriate enforcement procedures and actions to ensure compliance.	Annually track and report violations, enforcement action taken, resolution	2023-2024 implementation	1. Draft and adopt Stormwater Master Plan 2. Draft and adopt stormwater design standards 3. Draft and adopt Stormwater code/enforcement measures	Legislative Grant for Stormwater Master Plan/construction	

15	Prohibit non-stormwater discharges into the stormwater conveyance system d) Define the range of illicit discharges (covers, including those discharges that are conditionally allowed, such as non-stormwater discharges or flows such groundwater, irrigation water in the ordinance/code	Provide FAQ or similar on website re: stormwater/non-stormwater discharge outfalling conditionally allowed. Track conditional allowances through permit and/or land use process	2023-2024 Implementation	1. Draft and adopt Stormwater Master Plan 2. Draft and adopt stormwater design standards 3. Draft and adopt Stormwater code/enforcement measures	Legislative Grant for Stormwater Master Plan/construction	
Construction Site Runoff Control						
16	Refer project sites to DEQ, or the appropriate DEQ agent, a) To obtain NPDES 1200-C Construction Stormwater Permit coverage for construction projects that disturb one or more acres (or that disturb less than one acre, if it is part of a "common plan of development or sale" disturbing one or more acres b) Coordinate permit acquisition with County and developers for >=1 acre - Provide DEQ 1200-C permit information to Linn County, developers, or homeowners as appropriate	Provide/confirm benchmark functional website links for development tools and describe any updates to tools for city and county changes	2023-2024 Implementation	1. Outline process within code for permit requirement with development 2. Include DEQ Construction Permit info on website - Department of Environmental Quality, Stormwater Permit Application Forms and Permit Fees; Water Quality Permits; State of Oregon 3. Use in conjunction w/Subdivision Ordinance and all other ordinances for new development erosion control, 1200C permit 4. Require proof of permit prior to issuance of building permits	Legislative Grant for Stormwater Master Plan/construction General City Budget after 2024/2025	
17	Require construction site operators to complete and implement an Erosion and Sediment Control Plan for construction project sites in jurisdictional area for minimum land disturbance of 21,780 square feet (one half of an acre) or more, and are not already covered by a DEQ 1200-C a) Coordinate erosion control and grading permits acquisition with County Linn County Do I need a permit Linn County Grading, erosion control	Provide/confirm benchmark functional website links for development tools and describe any updates to tools for city and county changes	2023-2024 Implementation	1. Outline process within code for permit requirement with development 2. Create city website development tools: DEQ Construction Permit Department of Environmental Quality, Stormwater Permit Application Forms and Permit Fees; Water Quality Permits; State of Oregon 4. Use in conjunction w/Subdivision Ordinance and all other ordinances for new development erosion control, 1200C permit 5. Require proof of permit prior to issuance of building permits	Legislative Grant for Stormwater Master Plan/construction General City Budget after 2024/2025	
18	Through ordinance or other regulatory mechanism, to the extent allowable under state law, require erosion controls, sediment controls, and waste materials management controls to be used and maintained at all qualifying construction sites one half of an acre or more and not covered by DEQ 1200-C	Annually track/report permits/land use conditions of approval requiring 1200-C	2023-2024 Implementation	1. Outline process within code for permit requirement with development 2. Create city website development tools: DEQ Construction Permit Department of Environmental Quality, Stormwater Permit Application Forms and Permit Fees; Water Quality Permits; State of Oregon 4. Use in conjunction w/Subdivision Ordinance and all other ordinances for new development erosion control, 1200C permit 5. Require proof of permit prior to issuance of building permits	Legislative Grant for Stormwater Master Plan/construction General City Budget after 2024/2025	
19	Develop, implement and maintain a written escalating enforcement and response procedure for all qualifying construction sites. The procedure must address repeat violations through progressively stricter response, as needed, to achieve compliance	Annually track and report violations, enforcement action taken, resolution	2023-2024 Implementation	1. Outline process within code for permit requirement with development 2. Include enforcement action, responses in code	Legislative Grant for Stormwater Master Plan/construction General City Budget after 2024/2025	

Post-Construction Runoff for New Development and Redevelopment

Storm runoff from impervious surfaces. Develop, implement, and enforce Post-Construction Program to reduce discharges of pollutants and control post-construction stormwater runoff from new development and redevelopment project sites in its jurisdictional area.

20	Recommend Public Works Design Standards to use in conjunction w/Subdivision Ordinance and all other ordinances for new development: (A) The use of stormwater controls at all qualifying sites. (B) 1. A site-specific stormwater management approach that targets natural surface or pre-development hydrological function through the installation and long-term operation and maintenance of stormwater controls. 2. Retain rainfall on-site and minimize the offsite discharge of precipitation utilizing stormwater controls	Annually track/report permit/land use conditions of approval requiring stormwater controls.	2023-2024 Implementation	1. Draft and Adopt PWDS for stormwater controls 2. Include stormwater management review in all land use/building permit processes	Legislative Grant for Stormwater Master Plan/Construction General City Budget after 2024/2025	
21	City program for long-term operation and maintenance of stormwater controls at project sites that are under the ownership of a private entity. Recommend Design Standards Use in conjunction w/Subdivision Ordinance and all other ordinances for new development: Storm drainage/Private systems/Denition	First draft complete. Report final draft/ adoption of complete program, adoption of PWDS	2023-2024 Implementation	1. Draft and Adopt LT O&M for stormwater 2. Draft and Adopt PWDS for stormwater 3. Include stormwater management review in all land use/building permit processes	Legislative Grant for Stormwater Master Plan/Construction General City Budget after 2024/2025	
22	Through ordinance or other regulatory mechanism, require new or redeveloped areas that create or replace 10,890 square feet or more of new impervious surface area: (A) The use of stormwater controls at all qualifying sites. (B) 1. A site-specific stormwater management approach that targets natural surface or pre-development hydrological function through the installation and long-term operation and maintenance of stormwater controls. 2. Retain rainfall on-site and minimize the offsite discharge of precipitation utilizing stormwater controls that infiltrate and evapotranspiration stormwater. 3. For projects that are unable to fully retain rainfall/runoff from impervious surfaces on-site, the remainder of the rainfall/runoff from impervious surfaces must be treated prior to discharge with structural stormwater controls. The stormwater structural controls should be designed to remove, at a minimum, 80 percent of the total suspended solids. 4. City program for long-term operation and maintenance of stormwater controls at project sites that are under the ownership of a private entity.	Annually track/report permit/land use conditions of approval requiring stormwater controls.	2023-2024 Implementation	1. Outline process within code for permit requirement with development 2. Create city website development tools 3. DEQ Construction Permit Department of Environmental Quality, Stormwater Permit Application Forms and Permit Fees: Water Quality Permits: State of Oregon 4. Use in conjunction w/Subdivision Ordinance and all other ordinances for new development erosion control, 1200C permit 5. Require proof of permit prior to issuance of building permits	Legislative Grant for Stormwater Master Plan/Construction General City Budget after 2024/2025	

Mill City
Pumping Report - meter read date to meter read date

YEAR 2021						
Month	Gallons Billed Out	Dollars Billed Out	System Pumped	Total Gallons Avail for Sale	Gallons Avail Less Billed	% Unmetered Loss
DEC	3,455,508		5,605,000	5,605,000	2,148,492	38.33%
JAN	3,799,092		5,318,000	5,318,000	1,518,908	28.56%
FEB	3,330,096		5,084,000	5,084,000	1,753,904	34.50%
MAR	2,846,140		5,520,000	5,520,000	2,673,860	48.44%
APR	3,614,336		6,557,000	6,557,000	2,942,664	44.88%
MAY	4,288,284		6,396,000	6,396,000	2,107,716	32.95%
JUNE	4,198,524		8,703,000	8,703,000	4,504,476	51.76%
JULY	8,486,808		11,777,000	11,777,000	3,290,192	27.94%
AUG	8,881,004		10,866,000	10,866,000	1,984,996	18.27%
SEP	6,284,696		7,398,000	7,398,000	1,113,304	15.05%
OCT	3,923,260		6,281,000	6,281,000	2,357,740	37.54%
NOV	2,956,096		5,603,000	5,603,000	2,646,904	47.24%
DEC	3,235,848		5,540,000	5,540,000	2,304,152	41.59%
TOTALS	59,300,692		90,648,000	90,648,000	31,347,308	34.58%

year 2022						
Month	Gallons Billed Out	Dollars Billed Out	System Pumped	Total Gallons Avail for Sale	Gallons Avail Less Billed	% Unmetered Loss
DEC	3,235,848		5,540,000	5,540,000	2,304,152	41.59%
JAN	3,710,828		5,799,000	5,799,000	2,088,172	36.01%
FEB	3,137,860		5,225,000	5,225,000	2,087,140	39.95%
MAR	2,908,972		5,706,000	5,706,000	2,797,028	49.02%
APR	3,477,452		5,812,000	5,812,000	2,334,548	40.17%
MAY	3,556,740		6,431,000	6,431,000	2,874,260	44.69%
JUNE	3,917,276		6,987,000	6,987,000	3,069,724	43.93%
JULY	6,403,628		10,721,000	10,721,000	4,317,372	40.27%
AUG	9,598,336		10,346,000	10,346,000	747,664	7.23%
SEP	6,696,096		8,373,000	8,373,000	1,676,904	20.03%
OCT						
NOV						
DEC						
TOTALS	46,643,036		70,940,000	70,940,000	24,296,964	34.25%

City of Mill City
P.O. Box 256
Mill City, Oregon 97360
Phone: 503-897-2302 Fax: 503-897-3499

Memorandum

Date: October 7, 2022
To: Mayor Kirsch and Council
From: Stacie Cook, MMC, City Recorder
Subject: **Old Business for October 11, 2022 Council Meeting**

a. Ordinance No. 4XX (10)

Ordinance No. 4XX (10) amending the Comprehensive Plan Map for a parcel in the 48200 block of Lyons-Mill City Drive and rezoning it from Industrial to Residential was read for a first reading y title only at the September 27, 2022 meeting.

A second reading and enactment need to be completed in order to finalize the adoption process. After adoption and obtaining required signatures, a copy of the Ordinance will be sent to Linn County for use during their review process.

This ordinance will become effective upon Linn County's adoption of a Board of Commissioner's Order concurring with the City's amendment of the Mill City Comprehensive Plan Map Amendment. If an Order of concurrence is not completed by December 31, 2023, the Ordinance will be void.

**Requested Action: Motion to Read Ordinance No. 410
for Second Reading by Title Only.**

**Motion to Enact Ordinance No. 410 and
to Direct Mayor Kirsch to Sign the
Ordinance as Enacted.**

a. Water Project Update

The contract for Phase 2 of the waterline replacement project has been signed. Staff will verify that all required paperwork has been submitted then issue a Notice to Proceed. At that point a pre-construction meeting will be scheduled to go over the project and proposed project schedule.

Requested Action: None. Information Only.

b. Cedar Creek Bridge Update

The City received 30% plans for the Cedar Creek Bridge replacement project. Dave Kinney and I reviewed the plans and provided comments to Linn County. The County is in the process of looking for a consultant for the environmental work. A spring 2023 bid/construction is being aimed for.

Requested Action: None. Information Only.

c. Other

ORDINANCE NO. 4XX(10)

AN ORDINANCE AMENDING THE MILL CITY COMPREHENSIVE PLAN MAP FOR A PARCEL IN THE 48200 BLOCK OF LYONS-MILL CITY DRIVE FROM INDUSTRIAL TO RESIDENTIAL

WHEREAS, the City of Mill City has received a land use application from Robert and Vicki Ward requesting the City redesignate a 1.70+/- acre portion of a 6.16+/- acre parcel in the 48200 block of Lyons-Mill City Drive in Mill City, Oregon; Linn County Assessor's Map T9S, R3E, Section 31, Tax Lots 00200; and

WHEREAS, the applicant proposes to amend the Mill City Comprehensive Plan Map to redesignate 1.70+/- acres from an Industrial plan designation to a Residential plan designation; and

WHEREAS, the Planning Commission held a public hearing on September 2, 2022 to consider the application and upon deliberation, after the close of the public hearing, recommended the city council approve the proposed Mill City Comprehensive Plan map amendment; and

WHEREAS, the City Council held a public hearing on September 27, 2022 and at the close of the hearing the City Council concurred with the Planning Commission recommendations to redesignate and rezone the property; and

WHEREAS, the City Council adopted findings of fact approving the land use application.

NOW, THEREFORE, the City Council of the City of Mill City hereby ordains as follows:

SECTION 1: MILL CITY COMPREHENSIVE PLAN MAP AMENDMENT. The Mill City Comprehensive Plan Map shall be amended to redesignate the following property from an Industrial plan designation to a Residential plan designation.

Parcel	Owner(s)	Assessor Map & Tax Lot	Size in Acres	Existing Use	Existing Comprehensive Plan Designation	New Comprehensive Plan Designation
1	Robert and Vicki Ward	09 3E 31 00200 (part)	1.70+/-	Vacant	Industrial	Residential

Attached hereto is Exhibit "A", which accurately portrays the property to be included in the Residential plan designation.

SECTION 2: EFFECTIVE DATE

This ordinance will take effect upon Linn County's adoption of a Board of Commissioner's Order or Ordinance concurring with the City's amendment of the Mill City Comprehensive Plan Map Amendment. In the event Linn County does not adopt a Board Order or Ordinance amending the Mill City Comprehensive Plan Map by December 31, 2023, this ordinance will be null and void.

SECTION 3: RECORD.

1. The City Recorder shall provide a copy of this ordinance to the Linn County Planning Department.
2. Upon Linn County's adoption of a Board Order or Ordinance concurring with the City's amendment of the Mill City Comprehensive Plan Map to modify the plan designation for the 1.70+/-acre parcel, the City will notify the Department of Land Conservation and Development of the adoption of the Mill City Comprehensive Plan Map amendment by both the City and Linn County.
3. Upon receipt of a Notice of Adoption and Acknowledgment from the Department of Land Conservation and Development, the City will provide copies of the acknowledged City and County ordinances to the Linn County GIS Department and request the Linn County GIS Department prepare an updated Mill City Comprehensive Map for the City of Mill City.

This Ordinance read by title only for the first time on this 27th day of September 2022.

This Ordinance read by title only for the second time on this 11th day of October 2022.

This Ordinance passed on the 11th day of October 2022 by the City Council and executed by the Mayor
this _____th day of _____ 2022.

Date: _____ By: _____
TIM KIRSCH, Mayor

Date: _____ Attest: _____
STACIE COOK, MMC, City Recorder

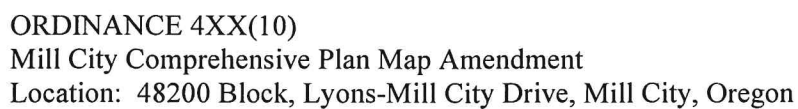
APPROVED AS TO FORM

Date: _____ By: _____
JAMES L. McGEHEE, City Attorney

Exhibits:

"A" - Map of Area to be designated as Residential on the Mill City Comprehensive Plan Map

MILL CITY COMPREHENSIVE PLAN
Map Amendment
Linn County Assessor's Map 9S 3E 31, Tax Lot 00200 (part)



City of Mill City
P.O. Box 256
Mill City, Oregon 97360
Phone: 503-897-2302 Fax: 503-897-3499

Memorandum

Date: October 7, 2022
To: Mayor Kirsch and Council
From: Stacie Cook, MMC, City Recorder
Subject: **New Business for October 11, 2022 Council Meeting**

a. Quatrefoil Inc – Mill City Falls – Phase 2 Landscape Architect Proposal

Enclosed is proposal for Landscape Architectural services for Mill City Falls Park – Phase 2. The scope of work includes:

- Design Development
- Interpretive Signage and Wayfinding
- Construction Documents
- Construction Administration

The total for this work is \$18,100.

Requested Action: Motion to Approve Proposal for Landscape Architect Services for Mill City Falls Park – Phase 2, in the Amount of \$18,100.

b. SE 2nd Avenue Parking

Councilor Katlong asked that this item be placed on the agenda for discussion. Parking is allowed on both sides of SE 2nd Avenue, with “No Parking Beyond This Point” signs at the north end. The travel lanes are quite narrow when traversing through vehicles on both sides.

Having said this, if we are going to look at parking issues along SE 2nd Avenue, there are a number of other streets that should also be considered. Some of these streets we began going through the process to change allowed parking a number of years ago and it dropped off of the working list. It may be advisable to have staff do a street inventory with photos of parking concerns.

Additionally, Councilor Katlong has concerns with the state of signage on SE 2nd Avenue. Signs are faded and/or dirty. This is also something that an inventory could be needed for.

Requested Action: Discussion.

c. **Request for Modification to Cannabis Retail Operating Hours**

Enclosed is a request from Thorin Thacker and Roy Mitchell, owners of Canyon Cannabis, asking for a modification to the authorized hours of operation for marijuana retail businesses within Mill City. The letter indicates that OLCC allows operating hours between 7:00 AM and 10:00 PM, while Mill City code allows 9:00 AM to 7:00 PM.

If the Council would like to consider this request, now is an opportune time as staff is preparing a modification to the code to address time, place, manner for Psilocybin.

Requested Action: Discussion.

d. **Other**

Quatrefoil Inc.
415 NE 65th Ave
Portland, Oregon 97213

September 13, 2022

Stacie Cook, MMC
City Recorder
City of Mill City
444 S 1st Avenue
PO Box 256
Mill City, OR 97360

Mill City Falls Park, Phase II

To Stacie Cook,

Quatrefoil, Inc. is pleased to submit this proposal to you for Landscape Architectural services for the development of the next phase of work at the Mill City Falls Park.

Phase Two - workscope:

- **Task I - Design Development:** Develop the park plans based on comments from Mill City Staff, from the Master plan design developed by our office. Plans will provide direction and guidance for the engineering team for the development of the construction documents. Preliminary site details, grading plan and planting plan will be developed under this phase of work. Work will also include options for site furnishing including both custom designed/site specific features as well as manufactured products, elements will include fencing, site furniture, kiosks, etc. This phase of work include two meetings to review the progress of the documents. **Total not to exceed fee; \$3,600.00**
- **Task II - Interpretive Signage and Wayfinding:** Develop an interpretive plan for the new park including both signage and site elements that tell the story of the site. This work will build on the original master plan work done for Mill City Falls Park. Work under this phase will include concept sketches and illustrative renderings of interpretive options for the new park. Interpretive story concepts will be developed to provide options for the City to consider inclusion in the final design. A budget for the interpretive plan will be developed with options for phasing of the work. This phase of work will be done in conjunction with Task I and coordinated with proposed site features that can also function as part of the interpretive story of the site. The work of this phase will be done by Alchemy of Design. Final artwork and graphic design work is not included. **Total not to exceed fee \$6,100.00**
- **Task III - Construction Documents:** Prepare Landscape Construction documents (planting and irrigation plans) for the approved park design. Review the construction documents being developed by the Engineering consultants and provide feedback in line with the design intent. Plans will be reviewed at 40%, 60% and 90%. This phase of work includes three meetings to review the progress of the documents. **Total not to exceed fee of 4,600.00**
- **Task IV - Construction Administration:** This task would include consultation during bidding and construction of the project, responding to contractors RFI's, preparing any necessary addendum and providing as needed coordination with the General Contractor and all landscape subcontractor as required for the completion of the project. This phase assumes up to six site visits. **Total not to exceed fee of \$3800.00**

• **For Tasks I-IV, a fee (including expenses \$860.00) of \$18,100 is proposed.**

Hourly Rates

Brian E. Bainnson	\$120.00
Alchemy of Design Principle	\$120.00
Designer	\$80.00
Drafting	\$65.00

Additional work that may be identified during the process will be negotiated as additional services and/or billed at a time and materials basis **Work does not include, lighting plan, civil, geotechnical engineering, survey or building permit fees.**

Again thank you for the opportunity to provide you with this proposal. If you have any question please call.

Sincerely,
Brian E. Bainnson, ASLA

October, 6, 2022

To: Mill City City Council:

Current zoning requirements restrict Canyon Cannabis' hours of operation to 9 a.m. to 7 p.m. Monday through Sunday.

However, per Oregon Liquor and Cannabis Control Commission (OLCC) regulations, Chapter 845, Division 25, RECREATIONAL MARIJUANA, 845-025-2800, Retailer Privileges; Prohibitions:

(1) A retailer is authorized to sell, transfer or deliver a marijuana item or hemp item to a consumer.

(2) A retailer may:

(a) Between the hours of *7:00 AM and 10:00 PM local time*, sell marijuana items and hemp items from the licensed premises to a consumer 21 years of age or older;

Canyon Cannabis would like to request an amendment to the current zoning requirements to bring Mill City into compliance with OLCC requirements and permit us to open between the hours of 7 a.m. and 10 p.m. should business considerations make this desirable.

Thank you for your consideration.

Regards,

Thorin Thacker and Roy Mitchell
Owners
Canyon Cannabis

City of Mill City
P.O. Box 256
Mill City, Oregon 97360
Phone: 503-897-2302 Fax: 503-897-3499

Memorandum

Date: October 7, 2022
To: Mayor Kirsch and City Councilors
From: Stacie Cook, MMC, City Recorder
Subject: City Recorder Report for October 11, 2022 Meeting

1. List of On-Going Old Business Items

Enclosed is the current list of on-going old business items. As always, if there are any items on the list that you would like to discuss please pull it under old business on the agenda.

Requested Action: None. Information Only.

2. Other

On-Going Old Business Items

1. Personnel Handbook
2. Nuisance Grass Fee Schedule
3. Actuators/Sewer Maintenance Improvements
4. Security Cameras
5. City Administrator Job Description
6. Sewer Rate Study
7. Sewer SDC Study
8. Additional SDC Implementation (Street, Storm, Parks, etc.)
9. Update Current Fee Schedule
10. Implementation of Missing Fees (Notary, etc.)
11. Engineering RFQ
12. Large Event Use Policy
13. NW Alder Street Slide Area
14. Strategic Plan/Goal Setting
15. Misc Parking Changes
16. City Hall Entry Posts/Cleaning
17. MCGRA Agreement
18. Entry Signs
19. The Reid House Property
20. TIGER Grant Update
21. SKATE MOU – Concessions
22. FEMA Trailer Site
23. Sewer Upgrades – Interim
24. Hazard Mitigation Plan
25. Storm Water Project
26. SW 2nd Avenue Street Project
27. Basketball Court

MILL CITY PLANNING COMMISSION
Meeting of July 8, 2022

Planning Commission members present: Chair Marge Henning, Jim Grimes, Dave Leach, Sandy Lyness, Caitlin Purdy and Debbie Schenck.

Staff in attendance: City Recorder Stacie Cook and Planning Advisor Dave Kinney.

City Council Representatives: None.

Agency/Applicant Representatives: None.

Citizens: None.

The meeting was called to order at 8:30 a.m. Chair Marge Henning led the pledge of allegiance.

APPROVAL OF MINUTES: Chair Henning said that there is a minor change from SW to SE in the final paragraph related to the water project.

Caitlin Purdy moved, seconded by Sandy Lyness to approve the minutes of June 17, 2022. The motion carried, (6:0).

ELECTION OF OFFICERS (JULY 2022 TO JUNE 30, 2023): Mr. Kinney suggested that the same officers currently in positions be reelected; Marge Henning, Chair, Debbie Schenck, Vice Chair, City Recorder Stacie Cook, Secretary.

Chair Henning called for all in favor. The recommendation passed, (6:0).

PUBLIC COMMENT: None.

PUBLIC HEARING: None.

OLD BUSINESS: Mill City Development Code Revisions (Article 2): Mr. Kinney said that within the commercial zone residential use is allowed. The different uses which are/will be allowed or disallowed within the CC and CH zones were reviewed.

Parking requirements have been modified within this code. The architectural front of the building must face the street as does the main entrance.

There is no industrial zone currently inside the City limits. There is industrial within the UGB. The code does address requirements for industrial uses. Residential uses are currently allowed in the industrial zone. The new code is drafted to allow existing residential uses to continue and expand but new residential uses would not be allowed. Debbie Scheck said that because of what goes on in an industrial area, she doesn't think that residences should be allowed.

Consensus to allow a property/house converted from a residential use to an industrial use to be reverted to an industrial use. Mrs. Cook asked how tracking for converted properties will be done. Sandy Lyness said that a title company should be able to track this. Mrs. Cook said that the applicant should have to prove that the property/building was used as a residence with the application rather than the City having to do the research.

Consensus to add commercial dining uses into the industrial zone and to remove wrecking yard, junk yard and similar uses as well as solid waste disposal/transfer station.

Consensus to remove Accessory Structures/Use section.

NEW BUSINESS: Safe Routes To School Letter of Support: Mrs. Cook said that the second phase of the SRTS application is due and as part of the process letters of support are necessary. The letter from SCSD Superintendent Todd Miller has been included for review as has a draft letter of support for the Planning Commission to consider.

Ms. Purdy said that the word 'is' needs to be added into the last sentence of the second paragraph.

Mr. Kinney said that the application may change slightly based on infrastructure work that the school is doing.

Sandy Lyness moved, seconded by Debbie Schenck to submit the letter of support for the Safe Routes to School Application. The motion carried, (6:0).

Storm Drainage Master Plan – Interviews: Sandy Lyness said that Keller Associates representatives were interviewed yesterday for the Storm Drainage Master Plan work. The firm is well rounded and has the staff available to complete all of the project components.

Mr. Kinney said that involvement of the Planning Commission was discussed during the interview. Keller Associates is happy to work with the Planning Commission to make sure that the plan meets the needs of the City and is easy to use for planning review.

INFORMATIONAL ITEMS:

City Recorder Report: Mrs. Cook gave a brief report on the following items:

1. Cedar Creek Bridge IGA
2. Marion County Grant Agreement – Sewer Project

Planning Consultant Report: Mr. Kinney said that an application has come in from SCSD for a large pole building, which will come before the Planning Commission in the next couple of months.

BUSINESS FROM THE PLANNING COMMISSION: None.

OTHER BUSINESS: None.

The meeting was adjourned at 10:34 a.m.

Prepared by:

Stacie Cook, MMC City Recorder

Minutes approved by the Planning Commission on the 2nd day of September 2022

MILL CITY PLANNING COMMISSION
Meeting of August 12, 2022

Planning Commission members present: Chair Marge Henning, Woody Koenig, David Leach, Sandy Lyness, Caitlin Purdy and Debbie Schenck.

Staff in attendance: City Recorder Stacie Cook and Planning Advisor Dave Kinney.

City Council Representatives: None.

Agency/Applicant Representatives: None.

Citizens: Jason Haury.

The meeting was called to order at 8:30 a.m. Chair Marge Henning led the pledge of allegiance.

APPROVAL OF MINUTES: Debbie Schenck said that she would like to see a little bit of the conversation regarding residential within the Industrial zone in the minutes. Dave Leach said that he was at the meeting. Mrs. Cook will make changes to the minutes and they will be brought back at the next meeting.

PUBLIC COMMENT: None.

PUBLIC HEARING: None.

OLD BUSINESS: Mill City Development Code Revisions (Article 2): A memo with proposed language for ADUs from 2019 was provided for review. Mr. Kinney said that the Planning Commission discussed ADUs in 2019. Based on Council direction a placeholder was included in the code so that language could be added once the City hit 2500 in population. Due to the number of proposed developments it looks as though the population will be inching toward the 2500 requirement very soon.

Caitlyn Purdy asked about a definition for an ADU so that it is clear what constitutes this type of use. Mr. Kinney said that this should be added.

Jason Haury, NE Birch St. asked at what point the City can trump county and state rules regarding ADUs, specifically regarding rental rules. Mr. Kinney said that state law trumps city and county rules. Rules that counties have for rural areas do not apply to cities. Mill City can use county rules or adopt its own.

Mr. Kinney said that vacation rentals have been discussed but language has not yet been drafted for this use.

Mr. Haury said that allowing Air B&B uses would allow for transient taxes to be charged, providing additional revenue.

Ms. Purdy asked how the population will be determined to have met the 2500 number. Mr. Kinney said that PSU does an annual population estimate that would be used.

Mr. Cook asked how an ADU will affect the size of the sewer tank on a property; will engineering to determine if a larger tank is necessary be required? Mr. Kinney said that recent engineering calculations show that the average home use is less than what was anticipated, which may mean that there is no impact. However, determining what kind of sewage is going in to the system such as greases, could change the impact.

NEW BUSINESS: None.

INFORMATIONAL ITEMS:

Grant Applications & Awards: Mr. Kinney gave an update on the following:

1. ODOT – Safe Routes to School – Application submitted \$2.0 Million Request.
2. ODOT – Small Cities Allotment – Paving SW Ivy St. & SW Hall Ave. Due August 31st.
3. OPRD – Mill City Falls Park – Grant Award \$452,000.
4. SW 2nd Ave. Paving – August 22-September 15, 2022
5. Mill City Falls Park – Construction Start after Labor Day
6. Wastewater Facility – Short Term Improvements September 2022
7. I & I – 1st Ave. Pump Station Flows
8. Water Improvement Project (Phase 2) – Bid Opening September 2022
9. Cedar Creek Bridge Replacement – Linn County IGA Signed
10. Storm Drainage Master Plan – Keller Associates – Contract to be Signed

City Recorder Report: Mrs. Cook gave a brief report on the following items:

1. Psilocybin Ban – November 8, 2022 Election
2. Craft Pour House

Planning Consultant Report: None.

BUSINESS FROM THE PLANNING COMMISSION: None.

OTHER BUSINESS: None.

The meeting was adjourned at 10:26 a.m.

Prepared by:

Stacie Cook, MMC City Recorder

Minutes approved by the Planning Commission on the 2nd day of September 2022